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Minutes
REGULAR MEETING
Wednesday, January 15, 2020
3:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 3:00 p.m. by Chair Patricia Bristow.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Patricia Bristow, Trustees Barbara Guise and Deborah Spinola. *Staff Members present:* Interim District Manager Garcia Aurora Garcia.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Guise, second by Spinola to adopt the agenda as presented. *Vote:* Ayes – Guise, Spinola and Bristow. Noes – 0.

CORRESPONDENCE – None

CONSENT CALENDAR – It was moved by Spinola, second by Guise to adopt the consent calendar as presented. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

MINUTES FOR APPROVAL – It was moved by Guise, second by Spinola to approve December 18, 2019 minutes as presented. *Vote:* Ayes – Guise and Spinola, Bristow. Noes – 0.

FINANCIAL APPROVAL OF WARRANTS – It was moved by Guise, second by Spinola to approve December 1, 2019 through January 1, 2020 warrants as presented. *Vote:* Ayes – Guise, Spinola and Bristow. Noes -0.

UNFINISHED BUSINESS

1. **LAFCO Municipal Services Review/City of Oakley** – It was moved by Guise, second by Spinola to not move forward with acquiring all of the City of Oakley through LAFCO. *Vote:* Ayes – Guise and Spinola, Bristow. Noes – 0.
2. **District Property/Bloomfield** – Interim District Manager Garcia, will contact Contra Costa County Farm Bureau to inquire about listing the Bloomfield property for lease. In addition, Garcia will contact East Contra Costa Irrigation District regarding water service and irrigation pipes.
3. **Interview for Temporary Assistant Position** – It was moved by Bristow, second by Guise to hire Christina M. Birk for the temporary, full time office assistant position. This position will be reviewed again in June. *Vote:* Ayes-Bristow and Guise. Noes-0

NEW BUSINESS

1. **Union Cemetery District Price List** – Interim District Manager Garcia, will visit five cemeteries to obtain their price list.

COMMENTS FROM TRUSTEES

SETTING AGENDA OF NEXT REGULAR MEETING – February 19, 2020 at Cemetery Office.

ADJOURN: 4:32 pm

