



Mailing: P.O. Box 551
Location: 11545 Brentwood, Blvd.
Brentwood, CA 94513
Web: BBKUCD.org

AGENDA
REGULAR MEETING
WEDNESDAY, AUGUST 28, 2024
3:00 p.m.

Held at the District Office: 11545 Brentwood Blvd., Brentwood, CA

Persons with disabilities may request reasonable accommodations by contacting the office at 925-634-4748, at least 72 hours before the meeting, who will use their best efforts to provide reasonable accommodations with accessibility and public safety. "Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Byron-Brentwood-Knightsen Union Cemetery District less than 96 hours prior to that meeting are available for public inspection at 11545 Brentwood Blvd, Brentwood, CA 94513, during normal business hours.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS – Members of the Public may address the Board on any issue, including those not on the agenda. The Board Chair will place a two-minute time limit on speakers addressing the Board. Items not on Agenda cannot be acted on by Board.

ADOPTION OF AGENDA – A copy of this Agenda and supported materials are available to the public upon request. Requests may be made by contacting the District at 925-634-4748.

CORRESPONDENCE – Items not on the Agenda (Information only until placed on a future agenda.)

MINUTES FOR APPROVAL – Regular meeting minutes of June 19, 2024, and special meeting minutes of June 24, 2024, July 9, 2024, July 11, 2024, and August 6, 2024

DISTRICT MANAGER'S REPORT

FINANCIAL

1. **Approval of Warrants** – June 2024 and July 2024
2. **Income / Expenditures** – June 2024 and July 2024
3. **District Account Balance \$1,730,435.32**

OLD BUSINESS

1. **2023/2024 Budget vs Actuals**
2. **Contra Costa County fund accounts**
3. **Resolution to approve the Holman Capital 20 Year Step Loan in the amount of \$1.5M.**

NEW BUSINESS

1. **Fiscal Year 2023/2024 Annual Report**
2. **Biennial Form 700**

COMMENTS FROM TRUSTEES

SETTING AGENDA OF NEXT REGULAR MEETING – October 16, 2024, held at the District Office.

ADJOURN