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**MINUTES  
SPECIAL MEETING  
TUESDAY MARCH 8, 2022**

**9:00 a.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA  
925-634-4748

*Persons with disabilities planning to attend the meeting may request reasonable accommodations by contacting Aurora Garcia at least 72 hours before the meeting at 925-634-4748 and she will use her best efforts to provide reasonable accommodations with accessibility and public safety.*

**CALL TO ORDER** – The meeting was called to order at 9:00 a.m. by Chair Patricia Bristow.

**ROLL CALL** – *Present:* Chair Patricia Bristow, Trustee Barbara Guise and Trustee Deborah Spinola. *Staff Members present:* District Manager Aurora Garcia and Co-Manager Patricia Howard.

**NEW BUSINESS**

- a. Ms. Garcia's letter resigning as District Manager and requesting to be placed in the position of Cemetery Services Coordinator. It was moved by Guise, second by Spinola to accept Ms. Garcia's resignation and to move Consulting Manager Patricia Howard into the District Manager position.

**RECESS TO CLOSED SESSION at 9:01 am.**

- a. ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO \$54956.9

**RECONVEVE IN OPEN SESSION at 9:34 am.**

- a. No reportable actions taken during closed session.

**SETTING AGENDA OF NEXT REGULAR MEETING** – APRIL 20, 2022, at Union Cemetery District.

**ADJOURN 9:54 a.m.**