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**Minutes**  
**SPECIAL MEETING**  
**WEDNESDAY, MAY 1, 2023**  
**10:00 a.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 10:11 a.m. by Chair Patricia Bristow.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Patricia Bristow and Trustees Emil Geddes and Trustee Michael Walko. *Staff Members present:* District Manager Patricia Howard, and Cemetery Services Coordinator Aurora Garcia.

**NEW BUSINESS**

- A. Motion to move funds 3606, 3607 and 3608** – It was moved by Walko, second by Geddes to move the funds in 3606 in the amount of \$44,750, to the Endowment Fund 3604. *Vote:* Ayes – Walko, Geddes and Bristow. Noes – 0. It was moved by Geddes, second by Walko to move the funds in 3607 in the amount of \$336, 010, into the General fund 3603. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0. It was moved by Geddes, second by Walko to invest fund 3608 in the amount of \$460,807 and add \$39,139 for a total of \$500,000 to be divided by two, and invest \$250,000 into two different investments, that have FDIC coverage. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.
- B. Motion to invest with Stifel Investments** – It was moved by Geddes, second by Walko to invest the \$500, 000 with Stifel Investments into two separate investment accounts that have FDIC coverage. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.
- C. Investment Policy** - Tabled to the next regular board meeting on June 15, 2023.
- D. Septic Tank upgrade** – It was moved by Walko, second by Geddes to approve the upgrade to the septic system at a cost of between \$6,000 - \$8,000. This will give the district more space to install a cremation garden. *Vote:* Ayes – Walko, Geddes, and Bristow. Noes – 0.

**SETTING AGENDA OF NEXT REGULAR MEETING** – June 15, 2023, at Union Cemetery District.

**ADJOURN:** 10:54 am