



Mailing: P.O. Box 551
Location: 11545 Brentwood, Blvd.
Brentwood, CA 94513
Phone (925) 634-4748; Fax (925) 634-9783
Email: dm@bbkucd.org
Web: BBKUCD.org

AGENDA
REGULAR MEETING
Wednesday, February 16, 2022
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

*Persons with disabilities may request reasonable accommodations by contacting Aurora Garcia, at 925-634-4748, at least 72 hours before the meeting, who will use their best efforts to provide reasonable accommodations with accessibility and public safety. Anyone attending the meeting **Must** wear a mask, socially distance by at least six feet (6') and comply with all State and Local Health and Safety Orders issued.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS – *Members of the Public may address the Board on any issue, including those not on the Agenda. The Board Chair will place a three-minute time limit on speakers addressing the Board. Items not on Agenda cannot be acted on by Board.*

ADOPTION OF AGENDA – *A copy of this Agenda and support materials are available to the public upon request. Request may be made by contacting the District at 925-634.4748, by fax 925-634-9783, or email dm@bbkucd.org.*

CORRESPONDENCE – *Items not on Agenda (Information only until placed on a future agenda.)*

DISTRICT MANAGER REPORT

MINUTES FOR APPROVAL – Regular Board Meeting Minutes of December 21, 2021

FINANCIAL

1. **Approval of Warrants** – December 2021 and January 2022
2. **Income / Expenditures** – December 2021 and January 2022

NEW BUSINESS

1. **John Jolly/Headstone**
2. **Approve Fiscal Year 2020/2021 Audit**
3. **Form 700 Conflict of Interest**
4. **Accounting Policy and Manual**
5. **Records Retention Policy**
6. **Sectaris Partners Project Management**

COMMENTS FROM TRUSTEES

SETTING AGENDA OF NEXT REGULAR MEETING – April 20, 2022, at the Union Cemetery Office.

ADJOURN MEETING-