

Mailing: P.O. Box 551 Location: 11545 Brentwood, Blvd. Brentwood, CA 94513 Phone (925) 634-4748; Fax (925) 634-9783 Email: ucemetery@yahoo.com

Email: ucemetery@yahoo.com Web: unioncemeterydistrict.com

# AGENDA REGULAR MEETING Wednesday, August 19, 2020 4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA Please contact the District Office 24 hours in advance to attend Board Meeting.

Persons with disabilities planning to attend the meeting may request reasonable accommodations by contacting Aurora Garcia at least 72 hours before the meeting at 925-634-4748 and she will use her best efforts to provide reasonable accommodations with accessibility and public safety.

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**PUBLIC COMMENTS** - Members of the Public may address the Board on any issue, including those not on the Agenda – Board Chair will place a three-minute time limit on speakers addressing the Board. Items not on Agenda cannot be acted on by Board.

**ADOPTION OF AGENDA** - A copy of this Agenda and support material are available to the public upon request. Request may be made in writing, by telephoning, faxing, or by emailing to the above addresses and numbers.

**CORRESPONDENCE** — *Items not on Agenda* (*Information only* until placed on a future agenda.)

### **DISTRICT MANAGER'S REPORT**

MINUTES FOR APPROVAL – Regular Board Meeting June 17, 2020, Special Meetings July 2, 2020, and July 27, 2020

### **FINANCIAL**

- 1. Approval of Warrants June 2020 and July 2020
- 2. Income / Expenditures June 2020 and July 2020

# **UNFINISHED BUSINESS**

- 1. New Modular Office
- 2. Update Trustees with electronic tablets due to COVID 19
- 3. Update Trustees on Ms. Fee's final paycheck

### **NEW BUSINESS**

- 1. Alfred Courchesne Leasing proposal for current property located at 1000 Smith Lane, Byron, CA
- 2. 2020 Local Agency Biennial Notice
- 3. Annual Report
- 4. CPA's Audit Proposal

## **RECESS TO CLOSED SESSION**

A) ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO §54956.9

### **RECONVEVE IN OPEN SESSION**

A) ANNOUNCEMENT OF ACTION TAKEN DURING CLOSED SESSION.

# **COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING-** October 16, 2020 at Union Cemetery Office. **ADJOURN MEETING-**