



Mailing: P.O. Box 551  
Location: 11545 Brentwood, Blvd.  
Brentwood, CA 94513  
Phone (925) 634-4748; Fax (925) 634-9783  
Email: ucemetery@yahoo.com  
Web: unioncemeterydistrict.com

**AGENDA**  
**REGULAR MEETING**  
**Wednesday, June 17, 2020**  
**10:00 a.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA  
**Please contact the District Office 24 hours in advance to attend Board Meeting.**

*Persons with disabilities planning to attend the meeting may request reasonable accommodations by contacting Aurora Garcia at least 72 hours before the meeting at 925-634-4748 and she will use her best efforts to provide reasonable accommodations with accessibility and public safety.*

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**PUBLIC COMMENTS** - *Members of the Public may address the Board on any issue, including those not on the Agenda – Board Chair will place a three-minute time limit on speakers addressing the Board. Items not on Agenda cannot be acted on by Board.*

**ADOPTION OF AGENDA** - *A copy of this Agenda and support material are available to the public upon request. Request may be made in writing, by telephoning, faxing, or by emailing to the above addresses and numbers.*

**CORRESPONDENCE** – *Items not on Agenda (Information only until placed on a future agenda.)*

**DISTRICT MANAGER REPORT**

**CONSENT CALENDAR** – *Any item on Consent Calendar may be removed for separate action by a majority vote of the Board.*

**MINUTES FOR APPROVAL** – Regular Board Meeting April 15, 2020

**FINANCIAL**

1. **Approval of Warrants** – April 2020 and May 2020
2. **Income / Expenditures** – April 2020 and May 2020

**UNFINISHED BUSINESS**

1. **District Property/Bloomfield**
  - a. **Tom Bloomfield** – Leasing proposal for current property on Sellers and Brentwood Blvd.
2. **Real Estate Escrow 1000 Smith Lane, Bryon, CA**
3. **Barbara Fee Final Check**
4. **Approve Request for Proposal (“RFP”) to obtain bids for the State Controller required Financial Audit**
5. **Confirmation that board meeting will revert back to regular bimonthly meeting.**
6. **Approve Interim District Manger Garcia to Full Time District Manager.**



Mailing: P.O. Box 551  
Location: 11545 Brentwood, Blvd.  
Brentwood, CA 94513  
Phone (925) 634-4748; Fax (925) 634-9783  
Email: ucemetery@yahoo.com  
Web: unioncemeterydistrict.com

#### **NEW BUSINESS**

1. **Real Estate Property – 11215 Brentwood Blvd**
2. **Approve Fiscal Year Budget 2020 / 2021**
3. **Payment Order / Trustees signature sheet**
4. **Rules and Regulations**
5. **Purchasing, Burial and / or Non-Resident**
6. **Approve adjusting salaries to support the District goal of establishing proper alignment and competitive compensation.**

#### **COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING-** August 19, 2020 at Union Cemetery Office.

**ADJOURN MEETING-**