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AGENDA
REGULAR MEETING
Wednesday, April 21, 2021
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

*Persons with disabilities may request reasonable accommodations by contacting Aurora Garcia, at 925-634-4748, at least 72 hours before the meeting, who will use their best efforts to provide reasonable accommodations with accessibility and public safety. Anyone attending the meeting **Must** wear a mask, socially distance by at least six feet (6') and comply with all State and Local Health and Safety Orders issued.*

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

PUBLIC COMMENTS – *Members of the Public may address the Board on any issue, including those not on the Agenda. The Board Chair will place a three-minute time limit on speakers addressing the Board. Items not on Agenda cannot be acted on by Board.*

ADOPTION OF AGENDA – *A copy of this Agenda and support materials are available to the public upon request. Request may be made by contacting the District at 925-634.4748, by fax 925-634-9783, or email dm@bbkucd.org.*

CORRESPONDENCE – *Items not on Agenda (Information only until placed on a future agenda.)*

DISTRICT MANAGER REPORT

MINUTES FOR APPROVAL – Regular Board Meeting February 17, 2021

FINANCIAL

1. **Approval of Warrants** – February 2021 and March 2021
2. **Income / Expenditures** – February 2021 and March 2021

NEW BUSINESS

1. **Employee Handbook and Job Descriptions**
2. **Children's tours**
3. **CCCERA – Discuss and Approve Pre-payment of Annual Contributions Contract**
4. **Replace Iron Entrance Gate and Iron Fence**
5. **Letter from Brady Family, requesting to add more cremations to their site**
6. **Add and Increase In-Ground Cremation Sites and Approve Pricing**
7. **Approve Cemetery Signs - Rules and Regulations, Headstone Policy, Flower Policy and Noting Each Section**

COMMENTS FROM TRUSTEES

SETTING AGENDA OF NEXT REGULAR MEETING – June 16, 2021 at the Union Cemetery Office.

ADJOURN MEETING-