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**Minutes**  
**REGULAR MEETING**  
**Wednesday, February 17, 2021**  
**4:00 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 4:00 p.m. by Chair Patricia Bristow.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Patricia Bristow, Trustee Barbara Guise and Trustee Deborah Spinola. *Staff Members present:* District Manager Aurora Garcia and Co-Manager Patricia Howard

**PUBLIC COMMENTS** – None.

**ADOPTION OF AGENDA** – It was moved by Guise, second by Spinola to adopt the agenda as presented. *Vote:* Ayes – Guise, Spinola, and Bristow. Noes – 0.

**CORRESPONDENCE** – None

**MINUTES FOR APPROVAL** – It was moved by Spinola, second by Guise to approve the December 16, 2020 minutes as presented. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

**FINANCIAL**

1. **Approval of Warrants** – It was moved by Spinola, second by Guise to approve the warrants of December and January 2021. *Vote:* Ayes – Spinola, Guise and Bristow. Noes -0.
2. **Income/Expenditures** – Income and expenditure reports were given to the Board of Trustees for the months of December 2020 and January 2021.

**UNFINISHED BUSINESS**

1. **Historical Cemetery Book** – Table to next meeting.

**NEW BUSINESS**

1. **Headstone Policy** – Headstone Policy was given to the Board of Trustees.
2. **Flower Policy** – Flower Policy was given to the Board of Trustees.
3. **New Truck** – It was moved by Spinola, second by Guise to get bids for a new truck. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

**RECESS TO CLOSED SESSION 7:56 pm**

A) ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO §54956.9

**RECONVEVE IN OPEN SESSION 8:10 pm**

4. **ANNOUNCEMENT OF ACTION TAKEN DURING CLOSED SESSION.** It was moved by Spinola, second by Guise to cancel the retirees portion of the CalPers health care benefits. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

**SETTING AGENDA OF NEXT REGULAR MEETING** – April 21, 2021 at Union Cemetery District.

**ADJOURN:** 8:10 pm