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Minutes
REGULAR MEETING
Wednesday, December 16, 2020
7:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 7:00 p.m. by Chair Patricia Bristow.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Patricia Bristow, Trustee Barbara Guise and Trustee Deborah Spinola. *Staff Members present:* District Manager Aurora Garcia and Co-Manager Patricia Howard

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Guise, second by Spinola to adopt the agenda as presented. *Vote:* Ayes – Guise, Spinola, and Bristow. Noes – 0.

CORRESPONDENCE – None

MINUTES FOR APPROVAL – It was moved by Spinola, second by Guise to approve the October 16, 2020 minutes as presented. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

FINANCIAL

1. **Approval of Warrants** – It was moved by Spinola, second by Guise to approve the warrants of October and November 2020. *Vote:* Ayes – Spinola, Guise and Bristow. Noes -0.
2. **Income/Expenditures** – Income and expenditure reports were given to the Board of Trustees for the months of October and November 2020.

UNFINISHED BUSINESS

1. **Historical Cemetery Book** – Table to next meeting.

NEW BUSINESS

1. **Headstone Policy** – Headstone Policy was given to the Board of Trustees.
2. **Flower Policy** – Flower Policy was given to the Board of Trustees.
3. **New Truck** – It was moved by Spinola, second by Guise to get bids for a new truck. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

RECESS TO CLOSED SESSION 7:56 pm

- A) ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO §54956.9

RECONVEVE IN OPEN SESSION 8:10 pm

4. **ANNOUNCEMENT OF ACTION TAKEN DURING CLOSED SESSION.** It was moved by Spinola, second by Guise to cancel the retirees portion of the CalPers health care benefits. *Vote:* Ayes – Spinola, Guise and Bristow. Noes – 0.

SETTING AGENDA OF NEXT REGULAR MEETING – April 21, 2021 at Union Cemetery District.

ADJOURN: 8:10 pm